

NOFA Information Session

School-Based Behavioral Health Wellness Center Grant Program

September 20, 2023



Native Land Acknowledgement

Valley Health Foundation recognizes and honors the Tamien Nation and the Muwekma Ohlone Tribe of this region on whose ancestral land the Foundation now stands to promote and champion opportunity for all.

Agenda

- Introductions and Welcome
- Background and Funding Sources
- Program Purpose and Equity Considerations
- Important Dates
- General Guidelines
- Funding Categories and Program Budget
- Eligibility Requirements and Eligible Uses
- Break
- School District Application and Evaluation Criteria
- Individual School Application and Evaluation Criteria
- Application Review Process
- Contracts and Funding
- Compliance and Reporting
- Application Pointers and Submittable
- Resources

Introductions and Welcome

- VHF School-Based Wellness Grant Program Team
- Valley Health Foundation (VHF) is a non-profit leader in community health and healthcare that fundraises to support, innovate, and advocate better health for all. VHF helps patients, families, and dedicated healthcare professionals who serve in public healthcare facilities in Santa Clara County. VHF also supports community-based programs and services.
 - VHF is administering the School-Based Wellness Grant Program, through a contract with the County of Santa Clara
- Attendees

Background

Santa Clara County (SCC) Board of Supervisors

- April 2022 - SCC Board of Supervisors received report recommending an assessment of school-based behavioral health services
- May 2023 - SCC Behavioral Health Services Department presented wellness center study's recommended operational plan
 - Grant program to expand school-based behavioral health wellness centers across SCC public school districts

Background

SCC Board of Supervisors (cont'd)

- August 2023 - SCC Board of Supervisors approved the BHSD \$10.1 million allocation to the School-Based Wellness Center Grant Program
 - Valley Health Foundation (VHF) to administer Grant Program
- Additional allocation of \$2 million will be presented at October 3, 2023 SCC Board of Supervisors meeting

Funding Sources

The Grant Program is funded by one-time funding from:

- Federal Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act of 2021 (ARPA) - \$5 million
- Mental Health Services Act (MHSA) Prevention and Early Intervention funds - \$5.1 million
- Juvenile Justice Crime Prevention Act funds under the Youthful Offender Block Grant (JJCPA-YOBG) - \$2 million (pending)

Purpose of Program

- To help schools/school districts within Santa Clara County to
 - Develop, enhance, and/or expand school-based behavioral health wellness centers
- Local Education Agencies (LEAs), public schools, and school districts may be eligible to apply for funds
- With a focus on racial equity, these grant funds will be used to address a broad continuum of prevention, early intervention, and service needs and the necessary infrastructure, technology, and training that effectively supports the public behavioral health system

Equity Considerations

Priority will be given to schools that serve communities in greatest need and reflect the geographical and cultural diversity of Santa Clara County. Schools in greatest need are those:

- Located in Qualified Census Tracts (QCTs)
- Located in Moderate or High-Risk Zip Codes, per Santa Clara County MHSA Prevention and Early Risk Level table by zip code
 - High Risk = greater than 4.0
 - Medium Risk = 3.0-3.99
- Designated as a Title 1 school for 2023-2024 school year

Notice of Funding Availability and Request for Proposals

Available at [School-Based Wellness Center Grant Program : How We Help : Valley Health Foundation](#)

- Notice of Funding Availability (NOFA)
- Links to School District and Individual School Applications
- FAQs
- Application Training Guide

Important Dates

October 20, 5:00 pm	Applications Due	Submittable
October 23 - November 28	Review and Rank Applications	VHF Staff
Anticipated December 1	Panel Presentation	VHF Staff
Anticipated December 8	Notice of Intent to Award (NOI)	Submittable
Anticipated December 15	NOI Additional Documentation Due	Submittable
December - January	Contract Negotiations, Preparation, and Execution	Submittable, DocuSign
Beginning January 2024	Award Disbursements	VHF
Ongoing Work with School Districts	Contract Negotiations, Preparation, and Execution	Submittable, DocuSign

Questions?

Contact schoolwellness@vhfca.org

Friday, September 29, 5:00 pm	FAQ1 Questions Due Response posted October 6 by 5:00 pm	<u>School-Based Wellness Center Grant Program : How We Help : Valley Health Foundation</u>
Monday, October 9, 5:00 pm	FAQ2 Questions Due Response posted October 13 by 5:00 pm	<u>School-Based Wellness Center Grant Program : How We Help : Valley Health Foundation</u>



General Guidelines

- To help schools/school districts within Santa Clara County.
- Grants are subject to availability of funds, eligibility of applicants, eligibility of use, and other relevant factors. Not all eligible applications may be awarded a grant.
- Applicants must demonstrate and attest to the negative economic impacts or disproportionate impacts of the pandemic sustained by the schools/school districts and the student community they serve due to the COVID-19 pandemic.
- Funding shall not be used to supplant other committed revenue sources.
- Grant awards shall be issued on a competitive basis, evaluated with clearly established criteria and not on a first-come, first-served basis.

Funding Categories and Contract Term

1. New Wellness Centers - \$180,000 annually for two years for a maximum of \$360,000
2. Enhancements to Existing Wellness Centers - \$75,000 annually for two years for a maximum of \$150,000
3. Operational Infrastructure - one-time allocation of \$75,000 for minor construction and equipment to support a new or existing wellness center.

Maximum contract term is two years for each funding category, as of contract execution.

School-Based Wellness Center Grant Program Budget

Program Funds	\$12,100,000
Less Administration	-\$1,099,534
Total Grant Funds	\$11,000,466
75% New Wellness Centers	\$8,250,349
10% Enhancements to Existing Wellness Centers	\$1,100,047
15% Operational Infrastructure	\$1,650,070

Eligibility Requirements

- Each School District Application must have at least one (1) associated Individual School Application to be eligible.
- Charter schools seeking to apply must provide a Letter of Support from their Oversight School District.
- Applicants must have a registered Unique Entity Identifier (UEI) number through Sam.gov.
- Applicants must be in compliance with 2 CFR 200.214 Suspension and Debarment. Applicant has not been debarred or suspended or otherwise excluded from participating in Federal assistance programs.

Eligibility Requirements (cont'd)

- Applicants must demonstrate a negative public health impact or disproportionate impact to the school(s) due to the COVID-19 pandemic. Disproportionate impact will be presumed for schools operating in QCTs.
- School Districts must demonstrate their commitment to advancing racial equity, diversity, and inclusion within their organization and programming.
- School districts must demonstrate intent to serve individuals who are historically underserved or unserved.
- Projects must offer services to all students of Santa Clara County, regardless of age, sex, race, color, national origin, marital status, disability, sexual orientation, political or religious opinions or affiliations.

Eligible Uses

- New Wellness Center
 - Wellness center core staffing that includes a center coordinator/liaison
 - Credentialed behavioral health professionals (e.g., therapist, counselor, or licensed clinical social worker)
 - Contract services to fulfill a multi-tiered system of youth support
 - Supplies, books, and activities to support the students' wellness and well-being
- Enhancements to Existing Wellness Center
 - Supplemental services such as contracted services from external organizations that fulfill a multi-tiered system of youth support
 - Additional wellness center staff
 - Supplies, books, and activities to support the students' wellness and well-being

Eligible Uses (cont'd)

- Operational Infrastructure
 - Technology
 - Equipment
 - Furnishings
 - Minor facility repair and renovation
 - Removal of barriers to access
- Construction Projects with minor facility repair and/or renovation must provide:
 - School District Facilities Manager contact information
 - Detailed construction plan that demonstrates compliance with applicable jurisdiction's building codes and permits

Ineligible Uses

- Ineligible uses include activities that do not contribute to the opening of new wellness centers, enhance existing centers and services, or operational infrastructure improvements. Ineligible uses include:
 - Issuance of debt or payment of debt service
 - Replenishing financial reserves
 - Satisfaction of Settlements or Judgements
 - Projects that undermine the purpose of ARPA and the COVID-19 mitigation practices
- Funds should not be used to supplant other committed revenue sources

Questions?



Break – 5 Minutes



School District Application

- One School District Application per Santa Clara County public school district
- School Districts must also submit a School Application for each school seeking funding
- Recommend that one person coordinate and submit the District Application and School Application(s)

School District Evaluation Criteria

1. Project Narrative
 - School District's vision for grant funding
 - Opportunity to address district's needs
2. Plans to strengthen prevention, intervention, and referral services using an MTSS model
3. SMARTIE goals - Specific, Measurable, Attainable, Relevant, Time-Bound, Inclusive, and Equitable
4. Service billing processes and/or procedures
5. Project Budget
 - Project Budget Proposal – total project costs for all Individual Schools, to include direct project staffing costs, benefits, direct project costs, and indirect costs

School District Evaluation Criteria (cont'd)

5. Project Budget (cont'd)

- Project Budget Narrative – how grant funds will assist the School District and Individual Schools in the delivery of effective behavioral health services
 - Indicate other committed or pending funds if project total exceeds requested grant amount
- Project Co-Investment – may include in-kind contributions, volunteer hours, general funds, Title I funds, other grant funds, etc.

School District Maximum Points = 30

Individual School Application

- To be submitted by the School District
- An Individual School Application submitted without a District Application will not be considered
- Recommend that one person coordinate and submit the District Application and School Application(s)

Individual School Evaluation Criteria

1. Project Narrative

- Individual School's need and how funding will contribute to School District's goals for enhancing student wellness
- How wellness center will support high-risk students
 - Opportunity to describe other high-risk groups not reflected in Preference Points
- Students Served Goals table

Student Goals	Fall	Spring	Summer	Total Goal
Year 1 Served				
Year 2 Served				

Individual School Evaluation Criteria (cont'd)

2. Project Readiness - how soon after funding will services begin
3. Project Timeline and Milestones
4. Staff to Oversee Project
5. Sustainability
 - Any funding sources to aid in sustainability (committed, pledged, or projected)
 - Other resources to strengthen sustainability
6. Short-Term Impact - within term of funding
7. Long-Term Impact - after funding term

Individual School Evaluation Criteria (cont'd)

8. Project Budget

- Project Budget Proposal – costs for proposed school project, to include direct project staffing costs, benefits, direct project costs, and indirect costs
 - Provide detail for any contracted services
- Project Budget Narrative – how grant funds will assist the school in the delivery of effective behavioral health services
 - Indicate other committed or pending funds if project total exceeds requested grant amount

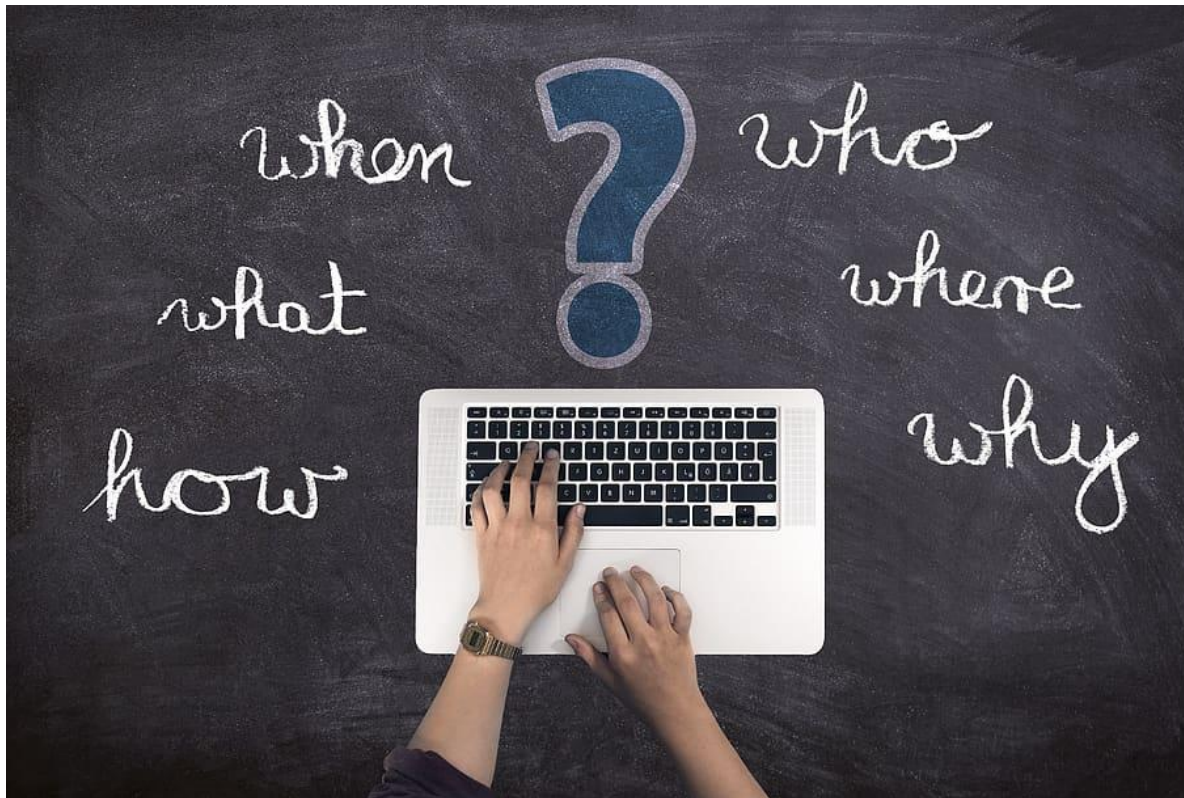
Individual School Maximum Points = 130

Preference Points

Schools will receive Preference Points for each of the following:

- 2023-2024 Title I school - 10 points
- Located in a Qualified Census Tract (QCT) - 10 points
- Per Santa Clara County MHSA Prevention and Early Intervention risk rating:
 - High-Risk (rating of 4.0+) - 10 points
 - Medium-Risk (rating of 3.0-3.99) - 5 points

Questions?



Application Review Process

- Initial Review to verify completeness and eligibility
 - Incomplete applications will not be accepted
 - Ineligible applications may not be considered
- Application Review - each School District Application and each Individual School Application will be reviewed, scored, and prioritized based on:
 - Clarity of proposal
 - Quality of proposal
 - Impact on wellness center operations
 - Impact on student community
 - Demonstrated early readiness

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Application Review Process (cont'd)

- Final Score = Total of School District Score + Individual School Score

District A	28	Combined (District + Individual School)
School 1	100	128
School 2	120	148
School 3	88	116

- The Final Score will be the basis for ranking in each Funding Category

Tie Breakers

Tie breaker protocol will be applied when two or more schools' Total Scores are equal and fall at the end of the available funding for the specific funding category

- 1st Tie Breaker - School with the highest individual score
- 2nd Tie Breaker - Wellness Center Desert
 - A student wellness center is not within $\frac{1}{2}$ mile walking distance or easy access transit line
- 3rd Tie Breaker - Readiness to provide proposed services
 - Enhancements and Infrastructure projects no later than 3 months
 - New Wellness Center projects no later than 6 months

Review Panel

- Panel to review recommendations for approval, based on Total Scores and availability of funds.
- Five members of Review Panel
 - Three subject matter experts
 - One living-experience youth
 - One lived-experience parent

Decision Letters

- Ranked Final Scores posted by Submittable Submission ID #
 - Grants are subject to availability of funds and not all eligible applications may be awarded a grant
- Notice of Intent to Award (NOI) to each Applicant receiving a score at or above level of available funds
 - NOI is an **intent** to award, not a final approval
 - Pending final review and completion of additional documentation
- Insufficient Grant Funds letter
- Application Not Eligible letter

Appeal Process

- Applicants may appeal points awarded on their proposal
 - Must be based on their original submission
 - Must be based on points awarded under rating criteria
 - No new information
- Applicants may not appeal points awarded to or ranking of another applicant's submission
- Written appeal to schoolwellness@vhfca.org, no later than five business days after receipt of decision letter
- Appeal decision by VHF President and Executive Director will be final

Final Approval and Funding

- Recommendations for approval and funding to VHF President and Executive Director and VHF Board of Directors
 - after completion of the Appeal Process
- VHF will work with NOI recipients to complete documentation process
- Issuance of grant agreement via DocuSign
- Funding via ACH (direct deposit) in two tranches
 - Tranche 1 - within 10 business days of fully executed grant agreement
 - Tranche 2 - once Tranche 1 expenditures are at least 75% complete, with supporting documentation

Compliance and Reporting

- Awardees must comply with eligible uses for funding under the Coronavirus SLFRF Final Rule, MHSA, and JJCPA-YOBG program requirements
- Awardees will be required to submit quarterly performance and expenditure reports
 - Details to be provided in the post-award training session
- Awardees will be required to collect and report data and information on direct services, outreach, timeliness, clinical data, outcomes related to treatments, feedback, student demographics, etc
 - Refer to NOFA, p. 24-25
 - Details to be provided in the post-award training session

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Pointers

Application Preparation and Submission

- Submit the requested documentation, in the proper section of the application
- Note that applications may be subject to public disclosure
- Applications may only be submitted online, via Submittable
- Applications are due by 5:00 pm on October 20, 2023
 - Don't wait until the last minute!
 - Upon successful submission, you will see a confirmation pop-up in Submittable and receive a confirmation email

Submittable Access and Collaboration

Access Submittable via VHF website

- Create a free Submittable account to start an application
 - Only one account per School District
 - Need email address, password, and name to sign up

Collaborate with colleagues

- Submission Owner
 - The person who sends the invitation
 - The only user who can submit the application after it is completed by the group
 - Enter email addresses of Collaborators, click Invite
- Collaborators
 - Receive email invitation to Collaborate, click Get Started

Resources

- Qualified Census Tract Table
- American Rescue Plan Act March 2021 Final Rule
- County of Santa Clara MHSA Three-Year Program and Expenditure Plan
- Juvenile Justice Crime Prevention Act and the Youthful Offender Block Grant Program
- Santa Clara County Income Limits
- 2 CFR 200.414 Uniform Guidance
- National Environmental Policy Act (NEPA)
- Davis-Bacon and Labor Standards

Thank You!

