Community Engagement Director, Coverage Collaborative

Job Announcement

Status: Regular full-time, exempt position
Schedule: 40 hours per week with some weekend or evening work required
Location: Hybrid: Remote, in-office, and at community meetings and events
Compensation: Annualized salary of $130,000–$140,000 (depending on experience)

Are you a healthcare or community leader who knows how to deepen partnerships with nonprofit, institutional, and public sector allies? Do you have a deep commitment to health equity that you can apply to protect access to community health at a critical moment? Our ideal candidate is equally comfortable in a community meeting, a campaign planning session, and a donor conversation, and is gifted at using community-centered approaches to turn different perspectives into shared purpose and collective action. If you get fired up about building bridges, amplifying community voices, and creating a healthier future for all, we would love to hear from you!

About the Organization
Valley Health Foundation (VHF) is a nonprofit leader in community health and healthcare, fundraising to support, innovate, and advocate for better health for all in Santa Clara County. VHF helps patients, families, and dedicated healthcare professionals who serve in public healthcare facilities in Santa Clara County. VHF is the foundation for Santa Clara County Medical Center, O'Connor Hospital, Regional Medical Center, St. Louise Regional Hospital, 15 primary and specialty care health centers, Santa Clara County Public Health, Behavioral Health Services, and Custody Health. VHF also supports many community-based programs and services that share our mission to ensure better health for all. For more information, please visit our Valley Health Foundation website.

Position Summary
Reporting to the Vice President of Strategic Partnerships, this role develops educational advocacy campaigns, implements strategic initiatives, and collaborates across internal and external teams to engage community and donors in support of a healthier future for all. Given the unprecedented restrictions on healthcare access with the passage of H.R. 1, the Director will play a central role in convening and connecting health system, nonprofit, and community leaders to maintain access to care. Relationships formed through this work will lay the foundation for ongoing synergistic partnerships.

Essential Duties and Responsibilities
Community Partnership Development
- Cultivate, steward, and deepen relationships with community-based organizations, public partners, and engaged community members
- Develop and implement partner engagement strategies
- Identify and pursue new partnership opportunities that expand the organization's reach and impact in priority communities
- Track partnership status and impact using clear goals, metrics, and reporting

Project Management & Strategy Implementation
- Project management of defined goals, timelines, budgets, audiences, and evaluation measures for the Coverage Collaborative and other multi-stakeholder policy and advocacy initiatives

- Collaboration with experts and consultants to inform project objectives and iterative development of strategies
- Check in regularly with internal and collaborative partner organizations to ensure progress and implementation of shared strategies and opportunity awareness

Multi-Stakeholder Collaboration and Donor Engagement

- Engage partners to ensure community voice and partner insights inform program design and advocacy priorities
- Collaborate to build and implement strategies that engage donors as advocates, connecting philanthropic support to policy and systems change
- Create opportunities for donors to hear directly from partners and community leaders through events, briefings, and advocacy actions
- Mobilize partners, community members, and supporters to participate in campaigns and amplify messaging
- Monitor the policy landscape and identify advocacy opportunities aligned with organizational priorities

Leadership and Operations

- Represent the organization at community events, coalitions, and external meetings
- Contribute to a culture of shared learning and coordination across departments
- Support the VP of Strategic Partnerships in setting strategy and priorities
- Manage program and campaign budgets
- Prepare reports, updates, and presentations for leadership, the board, and funders

Qualifications, Knowledge, and Abilities

- Bachelor's degree in public health, communications, social work, public policy, sociology or a related field, or equivalent experience
- 5+ years of progressively responsible experience in community engagement, partnerships, advocacy, or community organizing, ideally in health or social services
- Excellent written, verbal, and interpersonal communication skills, including public speaking and facilitation
- Strong project management skills with the ability to manage multiple priorities and deadlines
- Commitment to health equity, racial justice, and community-centered approaches
- Ability to travel locally and occasionally regionally for events and partner meetings; some evening or weekend work required
- Understanding of the landscape of health and/or social services and community resources in Santa Clara County
- Commitment to maintain confidentiality and adhere to ethical standards in working with confidential information
- Proficiency with common business computer applications including but not limited to Microsoft Office Suite and Google Applications
- A personal vehicle is required for travel throughout Santa Clara County. Mileage is reimbursed at the federally approved rate

Preferred Qualifications

- Familiarity with landscape of healthcare safety-net services, including Medi-Cal
- Experience working with donors or collaborating with fundraising teams
- Proficiency with CRM or constituent management systems (e.g., Salesforce, Raiser's Edge) and campaign tools
- Language skills relevant to the communities we serve

Compensation and Benefits

- Annualized salary of $130,000–$140,000 (depending on experience), based on a 40-hour/week full-time equivalent.
- Eligibility for performance-based bonuses.
- Comprehensive health, dental, and vision benefits.
- Simple IRA with a 3% employer match.
- Generous Paid Time Off (17–20 days annually, accrued per pay period).
- Paid Sick Leave (7–10 days annually, accrued per pay period).
- Federal and County holidays (12 days annually).
- Credit Union membership.
- Training and professional development opportunities.

Application Instructions

- Interested applicants should submit a resume and cover letter to jobs@vhfca.org.
- Please include "Community Engagement Director" in the subject line of the email.
- Employment is contingent upon successful reference and background checks.
- The position will remain posted until filled.

Diversity, Equity, Inclusion, and Respect

At Valley Health Foundation, we value diversity in experiences, cultures, and perspectives. This diversity is vital to advancing innovation, critical thinking, solving complex problems, and creating an inclusive community. Because we seek a workforce with a wide range of perspectives and experiences, we encourage diverse candidates to apply, including people of color (in particular, underrepresented minorities), women, veterans, members of LGBTQIA communities, and individuals with differing abilities. We welcome applicants who will help us advance our commitment to an inclusive workplace and who desire to join a staff engaged in addressing issues of diversity, equity, inclusion, and respect.